

17 MARCH 2004



Personnel

USE AND PREPARATION OF ARPC FORM 8

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

NOTICE: This publication is available digitally on the AFDPO WWW site at:
<http://www.e-publishing.af.mil>

OPR: HQ ARPC/DPBA (Ms Sandra Corson)

Certified by: HQ ARPC/DPBA
(Col David M. Aldrich)

Pages: 1

Distribution: F

This instruction outlines the preparation and use of ARPC Form 8, **Letters to Selection Boards**.

This instruction includes a requirement to maintain, collect, use, or disseminate information subject to the Privacy Act of 1974. AUTHORITY: Title 10 U.S.C., Section 14106.

- 1. Reference.** AFI 36-2406, *Officer and Enlisted Evaluation Systems*.
- 2. Purpose.** Communicate to Promotion board unresolved or unclear issues that will affect how a candidate is being evaluated for competitive promotion.
- 3. Preparation.** Letters to the board will be prepared electronically, using World Wide Web and either produced manually or electronically.
- 4. Procedures.** Letter to the board is prepared by candidate meeting the board and submitted as a matter of record.
- 5. Form Prescribed.** ARPC Form 8.

JAMES L. PLAYFORD, Colonel, USAF
Commander